

Appendix 'A' – Re-Rating Inspection - Fee Schedule

Re-Rating Inspection - Fee schedule										
Action	Time in minutes and office			Cost of officer time (£)			Key	Rates £/h		
	AO	SEHO	EHTL	AO	SEHO	EHTL				
Initial Enquiry and Supply forms/advice	30			£ 14.00	£ -	£ -	AO - Admin Officer	28.00		
Receipt of fee and checking of applications	15			£ 7.00	£ -	£ -	SEHO - Senior EHO	45.00		
Enter onto Database		15		£ -	£ 11.25	£ -	EHTL - Env Health Team Leader	48.00		
Pre inspection file checks		30			£ 22.50	£ -				
Travel to and from premises		60		£ -	£ 45.00	£ -				
Rescore visit (full inspection)		90		£ -	£ 67.50	£ -				
Completion of Inspection report		60		£ -	£ 45.00	£ -				
Printing/completion of stickers and inspection letter		30		£ -	£ 22.50	£ -				
Input onto Database		15		£ -	£ 11.25	£ -				
				£ -	£ -	£ -				
				£ -	£ -	£ -				
				£ -	£ -	£ -				
				£ -	£ -	£ -				
				£ -	£ -	£ -				
				£ -	£ -	£ -				
				£ -	£ -	£ -				
Total	45	300	0	£ 21.00	£ 225.00	£ -	Total Cost Re-Rating Inspection	£ 246.00		